

Application for admission to the Swiss Chamber of Real Estate Agents

Company details

Company name (according to HR excerpt)	<hr/>
Addition	<hr/>
Street	<hr/>
P.O. Box	<hr/>
Postcode/Place (Seat)	<hr/>
Year of foundation	<hr/>
Telephone (main dialing)	<hr/>
Fax	<hr/>
Website	<hr/>
E-mail (company)	<hr/>

Member categories (company)	One-time fee, excl. VAT	Annual fee, excl. VAT
Processing fee	CHF 300.00	–
Admission fee	CHF 500.00	–
1 to 10 employees (incl. max. 3 branches)	–	CHF 2000.00
11 to 20 employees (incl. max. 3 branches)	–	CHF 2500.00
from 21 employees (incl. max. 3 branches)	–	CHF 3000.00

Branch operations (additional costs for three further branches: CHF 500.00)	Number of employees per branch	Place
	<hr/>	<hr/>
	<hr/>	<hr/>
	<hr/>	<hr/>

Company

Active as a real estate agent since

- ☐ Less than 6 years ☐ more than 6 years

Other activity in the real estate industry if less than 6 years of brokerage

- ☐ Less than 6 years ☐ more than 6 years

of the activity _____

Real estate brokerage in the area of

- | | | |
|--|--|--|
| <input type="checkbox"/> Single family house | <input type="checkbox"/> Apartment house | <input type="checkbox"/> Building land |
| <input type="checkbox"/> Condominium ownership | <input type="checkbox"/> Office building | <input type="checkbox"/> Agricultural real estate |
| <input type="checkbox"/> Second/holiday flat | <input type="checkbox"/> Industry and commerce | <input type="checkbox"/> Search customers (buyer activity) |

Geographical area of activity (regions)

- | | | |
|--|---|--|
| <input type="checkbox"/> Zurich conurbation | <input type="checkbox"/> Northwestern Switzerland | <input type="checkbox"/> Western Switzerland |
| <input type="checkbox"/> Eastern Switzerland | <input type="checkbox"/> Central Plateau | <input type="checkbox"/> Grisons |
| <input type="checkbox"/> Central Switzerland | <input type="checkbox"/> Ticino | |

Number of branch offices

- ☐ 1 ☐ 2 to 5

Number of employees involved in sales/purchases (brokerage) including administration

- ☐ 1 to 5 ☐ 6 to 10

Other services in the real estate sector

- | | | |
|--|--|--|
| <input type="checkbox"/> Management of rental properties | <input type="checkbox"/> Initial letting | <input type="checkbox"/> General Contracting |
| <input type="checkbox"/> General Contracting | <input type="checkbox"/> Estimates/expertises | <input type="checkbox"/> Architecture |
| <input type="checkbox"/> Construction Management | <input type="checkbox"/> Foreign real estate trade | <input type="checkbox"/> _____ |

Memberships/association

- | | | |
|--|----------------------------------|--|
| <input type="checkbox"/> SVIT, Section _____ | <input type="checkbox"/> alaCasa | <input type="checkbox"/> Remax |
| <input type="checkbox"/> Chamber | <input type="checkbox"/> ERA | <input type="checkbox"/> Engel & Völkers |
| <input type="checkbox"/> Homeowners' Association | <input type="checkbox"/> _____ | |

Company representative

Name and first name _____
Function _____
Position _____

Tel. direct dial/mobile _____
E-mail _____
Place of residence _____
Date of birth _____

With this company since _____
If less than 6 years in the list, indication of previous companies within the last 6 years _____

Number of years of brokerage _____
Full-time since, part-time since _____
What is your main activity (if part-time) _____

Training in the field of real estate with a federal diploma or professional certificate

	Final year	Place
Real estate trustee	_____	_____
Real estate agent	_____	_____
Real estate managers	_____	_____
Real estate valuers	_____	_____
_____	_____	_____

Other trainings

University of Applied Sciences	Final year	Place
_____	_____	_____
_____	_____	_____
_____	_____	_____

Information on liability insurance

Is the applicant affiliated with a professional liability and financial liability insurance?

☐ Yes

☐ No

Name _____

Sum insured

CHF _____

Information on Internet portals

Which Internet portals are you connected to?

☐ Homegate

☐ Immostreet

☐ Immoscout

☐ Newhome

☐ _____

☐ _____

I declare that I am a man of my rights and my civil honour. I have no criminal record, nor are there any certificates of loss against me, nor have I ever been fruitlessly seized. I enclose a debt enforcement information with my application for admission. I declare that I have received and taken note of the statutes, rules of professional conduct, business and fee regulations of the Swiss Chamber of Brokers. As a member, I am obliged to fully comply with these regulations and to apply them. Furthermore, as a member of the Chamber, I shall promote the reputation and the rights and interests of the profession by committing myself to the proper conduct of business and professional activity. I have noted that false or incorrect information in this application for admission may also lead to immediate exclusion from the Chamber at a later date.

Place/Date

Legally valid signature(s) according to
extract from the commercial register

Name/First name of the signatories

Supplements

- ☐ Current extract from the commercial register (not older than 1 year)
- ☐ Information on debt enforcement
- ☐ Extract from the Central Criminal Register
- ☐ Proof of brokerage turnover and transactions (confirmation by auditors)
- ☐ Proof of professional liability and professional liability insurance
- ☐ Company brochure of the applicant (if available)
- ☐ Company organization chart
- ☐ 3 current sales documentation
- ☐ 3 current advertisements